

JUNIOR HIGH

Business Classroom Rules

1. FOLLOW SCHOOL RULES
2. DISPLAY PROPER BUSINESS BEHAVIOR
3. DEMONSTRATE BUSINESS PRODUCTIVITY

Business Behavior Consequences

1st offense - Warning “There is a Better Choice”
(1 per week)

2nd offense - Lose one business behavior point
for that day

3rd offense - Lose a second business behavior
point for that day

4th offense - Parent/guardian will be contacted
OR Office Referral

At the discretion of the teacher, a student can receive an office referral at any time if it disrupts classroom learning.

Business Behavior consists of . . .

1. Listening when someone else is talking
2. Keeping all body parts (arms, legs, etc.) away from others and their space
3. Respecting equipment by using it for what it is intended
4. Refraining from making distracting noises from any body parts
5. Walking correctly from place to place in the room
6. Raising hand if you have a question or would like a turn to speak
7. Maintaining relative stillness when sitting
8. Doing independent work when instructed
9. Being polite to others through speech, gestures, personal space

Business Productivity

Consequences

1st offense – Warning “There is a Better Choice”
(1 per week)

2nd offense and thereafter – Lose one business productivity point for the day

3rd offense - Lose a second business behavior point for the day

4th offense - Parent/guardian will be contacted
OR Office Referral

Business Productivity consists of . . .

- Completing work assigned in class including independent and group work. Work will consist of worksheets, ipad/computer activities, discussions, keyboarding practice, etc.

GRADING

STUDENTS earn 4 points each day class is in session.

- 2 points for Business Behavior
- 2 points for Business Productivity

Business Behavior points CANNOT be earned back.

Business Productivity points MAY BE earned back if the student meets with the teacher to determine a plan to complete the work.

MAKE-UP WORK

- Students excused for school activities will not be required to complete make up work.
- Students with excused absences can complete a task from the make up activities list located in Google classroom and submit it via email to Mrs. Griffith.
- Students with unexcused absences are unable to complete makeup work.

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